

## **Higher Education Emergency Relief Initial Fund Report Emergency Financial Aid Grants to Students**

**06/28/2020**

**Southern California Health Institute (OPE 04181200)** received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.<sup>1</sup> For questions or concerns regarding this Fund Report, please contact **Jessica Kallio, Administrative Dean, jessicak@sochi.edu**

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$451,145**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$451,145**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **251**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **251**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**

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<sup>1</sup> See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

## Attachment A

### HEERF FUNDS DISTRIBUTION PROCEDURES

SOCHi compiled a list of all active and LOA students as of the date the funds were received on May 28, 2020.

The scrubbed final list was 251 students including active and loa statuses. The official list with names, addresses, emails and phone numbers is available upon request to the Administrative Dean listed above.

$\$451,145$  divided by 251 =  $\$1797.39$  will be distributed to each student on the list.

Based on guidelines from DOE that indicate the basic content, a letter was drafted and emailed and texted to students using our software letting them know to expect the checks in approx 7-10 days and with information on what to do if they have a change of address. Administration will update the outer envelope with any corrections that come in after the check printing is done.

Any returned or uncashed checks will be compiled and efforts will be made to contact the student and distribute the funds. If a student cannot be reached and funds are not distributed, then those will be set aside for a future student in need who returns from a withdrawal due to COVID from the same time frame as the funds were disbursed. This will be on a case by case basis depending on need and availability of additional funds after all attempts are made to reach the original eligible students.

**Attachment B**

**Below is the content of the letter forwarded by text and email to all students who were active or on LOA at the time of funds disbursement.**

*Dear SOCHi Student,*

*Under the CARES Act, the Department of Education has allocated emergency financial aid grants for each school to distribute to students directly for the hardships they may be experiencing related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance, such as food, housing, course materials, technology, health care and child care).*

*The Department of Education disbursed these grants directly to the institution and we have passed on the full amount of this student emergency aid to each currently enrolled student. You will be receiving a check in the mail for this emergency grant within 7-10 days at the address you have provided to the school. If you need to update your mailing address, please send an email to [addresschange@sochi.edu](mailto:addresschange@sochi.edu) so that a correction can be made and we can insure you receive this disbursement.*

*We appreciate your patience and understanding as we process these mailings to you. We also will be updating you very soon about your classes as we move into the month of June and how we can safely conduct your learning going forward.*

*Many wishes to you and your loved ones for good health.*

*Sincerely,*

*SOCHi Administration*